



## Notice of meeting of

### Decision Session - Executive Member for Housing & Adult Social Services

**To:** Councillors Morley (Executive Member)

**Date:** Tuesday, 27 April 2010

**Time:** 4.00 pm

**Venue:** Guildhall

## AGENDA

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### Notice to Members – Calling In

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10.00 am on Monday 26 April 2010** if an item is called in before a decision is taken, or

**4.00pm on Thursday 29 April 2010** if an item is called in after a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

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Written representations in respect of items on this agenda should be submitted to Democratic Services by 5.00pm on Friday 23 April 2010.

### **1. Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

- 2. Minutes** (Pages 3 - 6)  
To approve and sign the minutes of the meeting held on 23 March 2010.

- 3. Public Participation - Decision Session**  
At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so.  
The deadline for registering is **5:00pm on Monday 26 April 2010.**

Members of the public may register to speak on:-

- an item on the agenda;
- an issue within the Executive Member's remit;
- an item that has been published on the Information Log since the last session.
- Information reports are listed at the end of the agenda.

- 4. CYC Home Care - Keyless Proposal** (Pages 7 - 12)  
This report seeks the Executive Members approval to complete the implementation of a policy to discontinue key holding of customers' keys in our in-house Home Care Services

- 5. Meals Service in Elderly Persons Homes - Future Procurement** (Pages 13 - 22)  
This report seeks the Executive Members approval to make changes in the provision of meals in elderly persons homes in line with the Council's Sustainable Procurement Policy.

- 6. Update on the Access Procedure for Gas Safety** (Pages 23 - 30)  
This report advises the Executive Member of the successful outcome of the trial change of procedure within Housing Services to evaluate the potential to use the Environmental Protection Act 1990, Schedule 3 to gain access to Council Homes to ensure that we comply with our statutory duties to ensure that gas appliances within our properties are serviced on an annual basis.

## **7. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972

### **Information Reports**

No information reports have been published on the Information Log for this session.

### Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email [catherine.clarke@york.gov.uk](mailto:catherine.clarke@york.gov.uk) and [louise.cook@york.gov.uk](mailto:louise.cook@york.gov.uk)

(If contacting by email, please send to both Democracy officers named above).

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.